

# LYDLINCH PARISH COUNCIL

**Draft minutes of Minutes of Lydlinch Parish Council Annual meeting held on line using microsoft teams held on 5<sup>th</sup> May 2021 commencing at 7pm.**

**Present Councillors:** Mr C May (Chairman), Mrs Z Cheetham Miss A Curtis, Mrs C Curtis & Mrs G Tite

T Watson (Clerk)

## **In attendance**

No members of the public had requested access to the video conference meeting.

Apologies had been received from P Batstone (Dorset Cllr)

1. To elect a Chairman and receive the declaration of office.

**RESOLVED: C May was nominated, seconded and duly elected, the declaration of office to be signed after 21.06.21**

2. To elect a Vice- Chairman and receive the declaration of office.

## **DEFERRED:**

3. To suspend standing orders 5j v,vi,vii,viii, x, xvi,vxii & xviii.

The Clerk explained that this to slim down the annual meeting agenda to make it achievable on-line by deferring some agenda items that would normally be tabled at the annual meeting which will be tabled a subsequent meetings during the year.

**RESOLVED: To suspend standing orders 5j v,vi,vii,viii, x, xvi,vxii & xviii.**

4. Democratic period (For public comments).

No comments

5. Apologies

Mr T Frizzle

6. To receive and Declarations of interest & Requests for dispensations (Please notify the Parish Clerk prior to the meeting)

None.

7. Minutes of the meeting held 22.03.21. To be approved but signed at a later date [Accessible Here](#)

**RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved to be signed by the Chairman at a later date.**

5. Parish Clerks report & Correspondence: As detailed in annex 1a. ([see papers](#))

No Clerks matters of report

Correspondence

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From Dorset Council Application for a Definitive Map Modification Order for Lydlinch and Fifehead Neville Parishes

6. To receive Parish Councillors views.

Z Cheetham – The bridleway at Holbrook Lane is being used by green laners and is very wet.

7. To receive the Dorset Councillors report.

None.

8. Planning

a) Response to DC planning consultations.

None.

b) Responses made under delegated terms.

None.

c) Recent decisions of DC Planning Office.

P/FUL/2020/00235 Change of use and conversion of agricultural building into 1 No. dwelling (Class C3).  
Musketts Barn Lydlinch Common Sturminster Newton Dorset DT10 2JD. Granted

P/HOU/2020/00169 Erection of single storey extension and garage/store (demolition of existing single storey extension and outbuildings) Thornhill View Access Road To Russet And Brickles Cottages And Thornhill View Lydlinch Dorset DT10 2JD. Granted

P/FUL/2020/00348 Form pond. Blackmore Vale Dairy House Holwell Road Kings Stag Sturminster Newton DT10 2BA. Granted

d) Appeals and matters of report from previous applications.

None.

e) Planning matters of report.

P/CLP/2021/00457 Carry out alterations to outbuildings to provide ancillary residential accommodation. Sunnyholme King Stag Sturminster Newton DT10 1AY.

Lydlinch Parish Council were not consulted on the above application but drew the following to the officers attention: The location of the structure falls outside the previous development boundary of Kings Stag and is 80 meters plus away from the dwelling house

9. To approve a scheme of delegation and for the period 07/05/21-21/06/21 C May

The Clerk explained the up to the 7th May 2021 the Coronavirus Act 2020 permits online meetings. Therefore if the current roadmap out of lock down remains unchanged meetings in person meetings will be permitted from the 21st June and the Parish Council needs to put a scheme of delegation in place to cover the period between 07/05/21-21/06/21

**RESOLVED: To approve the scheme of delegation and for the period 07/05/21-21/06/21**

10. To agree arrangements for meeting after 21.06.21 C May

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**RESOLVED: If the roadmap remains unchanged to meet at the Hooper Hall with social distance of 1 metre, hand sanitizer available and masks to be worn by all attending.**

## **11. Review and adoption of appropriate standing orders and financial regulations**

The Clerk advised that the temporary alteration to Standing Orders and Financial Regulations made in relation to covid 19 will revert after the 21st June 2021.

**RESOLVED: A Review of appropriate standing orders and financial regulations was carried out.**

## **12. Review of representation on or work with external bodies and arrangements for reporting back.**

**RESOLVED: A review of representation on or work with external bodies and arrangements for reporting back was carried out. C May is the DAPTC representative and T Frizzle is on the Hooper Hall Management Committee. It was agreed that reporting back would be done via Parish Councillors views.**

## **13. Review of inventory of land and assets including buildings and office equipment.**

**RESOLVED: A review of inventory of land and assets including buildings and office equipment was carried out.**

## **14. Review of the council's and/or staff subscriptions to other bodies.**

It was noted that the Parish Council currently subscribe to the DAPTC.

**RESOLVED: To subscribe to the DAPTC for the year 21.21.**

## **15. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.**

**RESOLVED: To accept the set dates, time & place of ordinary meetings of the Full Council for the year ahead as presented.**

## **16. To resolve if the Parish Councils wishes to certify itself exempt from an Annual Governance & Accountability return or submit its annual return to the external auditor for a limited assurance review for the financial period 20.21**

It was understood that there is a requirement for all smaller authorities to complete and approve Annual Governance and Accountability Return (AGAR), and provide for public rights, exempt authorities must meet a number of specified criteria and then provided those criteria are satisfied they only need submit a copy of their exemption certificate to the External Auditor. The exemption criteria are met if the smaller authority can declare that it has:

- Total gross income and total gross expenditure below £25k;
- No public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor\*\* in the prior year; and
- been in existence since before 1/4/14.

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The Clerk advised that the above criteria is met for Lydlinch Parish Council to certify itself exempt from an Annual Governance & Accountability return and in lieu of this section 2 of the AGAR document and supporting document will be published on the PC web site. Should members wish to submit an AGAR the fee will be £200.

**RESOLVED:** Lydlinch Parish Council wishes to certify itself exempt from an Annual Governance & Accountability return 20.21.

## 17. Finance.

a. To receive a list of payment made under the scheme of delegation in relation to covid 19.

|               |                             |         |
|---------------|-----------------------------|---------|
| T Watson      | In lieu of stamps purchased | £7.92   |
| T Watson      | Salary feb & Mar            | £320.55 |
| HMRC          | tax Feb & Mar               | £75.40  |
| Stalbridge TC | Office Services April & May | £92.80  |
| IK Services   | dog bin servicing April     | £68.78  |

**RESOLVED:** List of payments made under the scheme of delegation in relation to covid 19 received

## 18. Date of the next meeting

Monday 27<sup>th</sup> June 2021

There being no further business the Meeting closed at 19.39 pm.

Approved Date 28.05.21

Signed date -----

Chairman -----