

LYDLINCH PARISH COUNCIL

Approved Minutes of Lydlinch Parish Council Annual meeting held on 23rd May 2022 at the Hooper Hall

Present Councillors: Mr C May (Chairman), Mr T Frizzle & Mrs Z Cheetham, Miss A Curtis & Mrs C Curtis, G Tite.

T Watson (Clerk)

In attendance

There were no members of the public in attendance.

P Batstone (Dorset Cllr) was in attendance

Democratic period (For public comments)

1. To elect a Chairman and receive the declaration of office.

RESOLVED: C May was nominated, seconded and duly elected as Chairman, the declaration of office was signed.

2. To elect a Vice- Chairman and receive the declaration of office.

RESOLVED: Not to appoint a Vice-Chairman.

3. Democratic period (For public comments).

No comments

4. To receive apologies.

None.

5. Declarations of interest.

None.

6. To approve the minutes of the meetings - held on 21st March 2022

RESOLVED: The minutes of the meeting having previously been circulated to Councillors were approved and signed by the Chairman.

7. To receive Parish Councillors views.

The Chairman thanked members, ward member and the Clerk for all their efforts in meeting online during the pandemic. Having previously resolved to purchase trees and plaques for the platinum Jubilee members reviewed the prospective plaque designs.

8. To receive Dorset Councillors reports.

P Batstone had recently been involved with the county farm interviews . Gave an update on help for Ukraine refugees in Dorset. And advised that their id funding available for Dorset Council for the purchase of speed indicator devices.

LYDLINCH PARISH COUNCIL

9. For the Parish Council to take responsibility for the maintenance of 2 roadside verges in Kings Stag one to be a wild area and the other to be mown. C May

DEFERRED: To June meeting

10. Planning

- a) Response to DC planning consultations.

None.

- b) Report of responses made under delegated terms in conjunction with standing order 15b xv.

None.

- c) Recent decisions of DC Development Management Committee.

P/HOU/2022/01483 Plumber Farmhouse Haydon Lane Plumber Sturminster Newton DT10 2AG Mr D Spiller Erect oak framed timber garage and home office. Granted

P/HOU/2021/04930 Blackmore Farmhouse Main Road Lydlinch DT10 2HZ Construction of an outbuilding to house garage, a workshop, potting shed & games room. Alterations to associated landscaping & fences (Demolition of existing outbuilding)
Granted

- d) Appeals and matters of report from previous applications.

None.

- e) Planning matters of report.

None.

11. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.

The Parish Council does not delegate any of its duties to other local authorities. The Clerk has no delegated powers and the delegation arrangements for minor planning applications are laid out in Standing order 15b xv).

RESOLVED: A Review of delegation arrangements to committees, sub-committees, staff and other local authorities.

12. Review of the terms of reference for committees.

RESOLVED: The Parish Council has no sub-committees.

13. Appointment of members to existing committees.

RESOLVED: There are no existing committees.

14. Appointment of any new committees in accordance with standing order 4.

RESOLVED: Not to appoint any new committees in accordance with standing order 4.

LYDLINCH PARISH COUNCIL

15. Review and adoption of appropriate standing orders and financial regulations.

Members have access on the web site to the Standing orders and financial regulations. Both have reverted back to original since their temporary amendment in relation to the coronavirus act 2020.

RESOLVED: That the existing Standing Orders and Financial Regulations remain.

16. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.

RESOLVED: That no charters or agency agreements are in place.

17. Review of representation on or work with external bodies and arrangements for reporting back.

C May is the DAPTC representative. Report is made at Parish Council meetings.

RESOLVED: A review of representation on or work with external bodies and arrangements for reporting back was carried out. C May is the DAPTC representative. It was agreed that reporting back would be done via Parish Councillors views.

18. Review of inventory of land and assets including buildings and office equipment.

The addition of the defibrillator was noted.

RESOLVED: Review of inventory of land and assets including buildings and office equipment carried out.

19. Confirmation of arrangements for insurance cover in respect of all insured risks.

The insurance policy had been altered to reflect the purchase of the defibrillator. It was noted that the dog bins were not included as their value is equal to the £100 excess.

RESOLVED: Confirmation of arrangements for insurance cover in respect of all insured risks.

20. Review of the council's and/or staff subscriptions to other bodies.

It was noted that the Parish Council currently subscribes to the DAPTC.

RESOLVED: To subscribe to the DAPTC for the year 22.23

21. Review of the council's complaints procedure.

The Clerk advised that there had been no changes to the complaints policy

RESOLVED: A review of the Council's complaints procedure was carried out.

22. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.

The model publication scheme (Information act 2000) has been previously approved by the Council. The purpose of this publication scheme is to show what classes of Council information are available routinely. A copy of the schedule is retained in the Clerk's office, the TC may decide to

Approved minutes mtg 23.05.22

Page | 3

LYDLINCH PARISH COUNCIL

put the scheme on the web site. Any requests made under the freedom of information and data protection acts will be dealt with according to the model publication scheme. The Council has had no requests for information in conjunction with the freedom of information act in the last year.

RESOLVED: That the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 remain.

23. Review of the council's policy for dealing with the press/media.

RESOLVED: That the Council's policy for dealing with the press/media remain.

24. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

RESOLVED: To accept the set dates, time & place of ordinary meetings of the Full Council for the year ahead as presented.

25. To resolve if the Parish Councils wishes to certify itself exempt from an Annual Governance & Accountability return or submit its annual return to the external auditor for a limited assurance review for the financial period 21.22

It was understood that there is a requirement for all smaller authorities to complete and approve Annual Governance and Accountability Return (AGAR), and provide for public rights, exempt authorities must meet a number of specified criteria and then provided those criteria are satisfied they only need submit a copy of their exemption certificate to the External Auditor. The exemption criteria are met if the smaller authority can declare that it has:

- Total gross income and total gross expenditure below £25k;
- No public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor** in the prior year; and
- been in existence since before 1/4/14.

The Clerk advised that the above criteria is met for Lydlinch Parish Council to certify itself exempt from an Annual Governance & Accountability return and in lieu of this section 2 of the AGAR document and supporting document will be published on the PC web site. Should members wish to submit an AGAR the fee will be £200.

RESOLVED: Lydlinch Parish Council wishes to certify itself exempt from an Annual Governance & Accountability return 21.22.

26. Correspondence: as detailed in annex 1a.

TPO/2022/0020 2 x oaks Land at 1 and 3 Holwell Road, Kings Stag DT10 2BB

Noted

DC enforcement Orchard Close Lydlinch

Noted no action

Invitation to institution & induction of new rector

Approved minutes mtg 23.05.22

Page | 4

LYDLINCH PARISH COUNCIL

CM to attend

27. Finance annex 1b.

Date	to	Detail	payment amount
23/05/22	Castle gardens in lieu to C May C May	Oak trees 2	£195.00
23/05/22	SA North over	Defib electrics	£65.00
23/05/22	IK Services	dog bin servicing May	£68.78
23/05/22	IK Services	dog bin servicing June	£68.78
23/05/22	T Watson	Salary April & May	£308.51
23/05/22	HMRC	tax April & May	£77.00
23/05/22	Stalbridge TC	Office Services April & May	£92.80
23/05/22	T Watson	In lieu of payment to fasthosts 2 year domain name renewal	£73.00
23/05/22	Lydlinch PCC	Annual grant churchyard maintenance 22.23	£600.00
23/05/22	Community First Trading	Insurance premium 22.23	£213.09
23/05/22	DAPTC	Subs 22.23	£178.95

RESOLVED: Payments approved

28. Clerks report on matters arising.

None.

29. Date of the Next meeting - The next Town Council meeting will be held on Monday 27th June 2022. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Thursday 21st June 2022.

There being no further business the Meeting closed at 20.40 pm.

Approved Date 27.06.21

Signed date -----

Chairman -----