

LYDLINCH PARISH COUNCIL

Approved Minutes of Lydlinch Parish Council meeting held on 22nd May 2023 at the Hooper Hall

Present Councilors: Mr C May (Chairman), Mrs Z Cheetham & Mrs G Tite

P Batstone County Councilor was present

T Watson (Clerk)

Absent members Miss A Curtis, Mrs C Curtis, Mr T Frizzle

In attendance

There were no members of the public in attendance.

1. To elect a Chairman and receive the declaration of office.

RESOLVED: C May was nominated, seconded and duly elected as Chairman, the declaration of office was signed.

2. To elect a Vice- Chairman and receive the declaration of office.

RESOLVED: Not to appoint a Vice Chairman

3. Democratic period (For public comments).

None.

4. To receive apologies.

None.

5. Declarations of interest.

None.

6. To approve the minutes of the meetings - held on 23.01.23 & 20.03.23

RESOLVED: To approve the minutes of the meetings - held on 23.01.23

DEFERRED: Approval of the minutes 20.03.23

7. To receive Parish Councillors views.

None.

8. To receive Dorset Councillors reports.

A paper report had been received.

9. To adopt the LGA model code of conduct 2020

It was understood that adoption of the code was encouraged but not mandatory and that it introduces technology, social media and influence of employed officers. It facilitates early intervention at a local level on perceived breaches of code, though some meaningful sanctions are still missing. The main change for members is the centralised digital register of interest which members are responsible for completing and updating.

RESOLVED: To adopt the LGA model code of conduct 2020

Approved minutes mtg 22.05.23

Page | 1

LYDLINCH PARISH COUNCIL

10. Planning

a) Response to DC planning consultations.

P/FUL/2023/02054 Change of use of annex for use as an annex & holiday accommodation. Darbys House, Lydlinch, Dorset DT10 2HU. Mr & Mrs Wells

It was noted that there would be no changes to the current structure.

RESOLVED: To support the application based on the holiday letting not being 52 weeks a year with time limited stay of 1-2 weeks. For the annex to remain as ancillary to the main dwelling and not be let separately or sold as a dwelling.

b) Report of responses made under delegated terms in conjunction with standing order 15b xv.

None.

b) Recent decisions of DC Development Management Committee.

P/HOU/2023/00397 & P/LBC/2022/06113 Repair existing stone wall. Blackmore Farm House Lydlinch Sturminster Newton DT10 2HZ. Granted

c) Appeals and matters of report from previous applications.

APP/D1265/W/23/3317858. In relation to P/FUL/2022/02842 The green Man, Kings Stag, Dorset DT10 2AY. Retain wooden pergola within pub garden to provide undercover seating.

No information on the planning inspectorate web site to date

d) Planning matters of report.

None

10. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.

The Parish Council does not delegate any of its duties to other local authorities. The Clerk has no delegated powers and the delegation arrangements for minor planning applications are laid out in Standing order 15b xv).

RESOLVED: A Review of delegation arrangements to committees, sub-committees, staff and other local authorities.

11. Review of the terms of reference for committees.

RESOLVED: The Parish Council has no sub-committees.

13. Appointment of members to existing committees.

RESOLVED: There are no existing committees.

14. Appointment of any new committees in accordance with standing order 4.

RESOLVED: Not to appoint any new committees in accordance with standing order 4.

LYDLINCH PARISH COUNCIL

15. Review and adoption of appropriate standing orders and financial regulations.

Members have access on the web site to the Standing orders and financial regulations.

RESOLVED: That the existing Standing Orders and Financial Regulations remain.

16. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.

RESOLVED: That no charters or agency agreements are in place.

17. Review of representation on or work with external bodies and arrangements for reporting back.

C May is the DAPTC representative. Report is made at Parish Council meetings.

RESOLVED: A review of representation on or work with external bodies and arrangements for reporting back was carried out. C May is the DAPTC representative. It was agreed that reporting back would be done via Parish Councillors views.

18. Review of inventory of land and assets including buildings and office equipment.

The addition of the dog bin at Kings Stag was noted.

RESOLVED: Review of inventory of land and assets including buildings and office equipment carried out.

19. Confirmation of arrangements for insurance cover in respect of all insured risks.

RESOLVED: Confirmation of arrangements for insurance cover in respect of all insured risks.

20. Review of the council's and/or staff subscriptions to other bodies.

RESOLVED: To subscribe to the DAPTC for the year 23.24

21. Review of the council's complaints procedure.

The Clerk advised that there had been non changes to the complaints policy

RESOLVED: A review of the Council's complaints procedure was carried out.

22. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018.

RESOLVED: That the Parish Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018 remain.

23. Review of the council's policy for dealing with the press/media.

RESOLVED: That the Council's policy for dealing with the press/media remain.

24. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

RESOLVED: To accept the set dates, time & place of ordinary meetings of the Full Council for the year ahead as presented.

LYDLINCH PARISH COUNCIL

25. To resolve if the Parish Councils wishes to certify itself exempt from an Annual Governance & Accountability return or submit its annual return to the external auditor for a limited assurance review for the financial period 22.23

It was understood that there is a requirement for all smaller authorities to complete and approve Annual Governance and Accountability Return (AGAR), and provide for public rights, exempt authorities must meet a number of specified criteria and then provided those criteria are satisfied they only need submit a copy of their exemption certificate to the External Auditor. The exemption criteria are met if the smaller authority can declare that it has:

- Total gross income and total gross expenditure below £25k;
- No public interest report/statutory recommendation/advisory notice/judicial review/application to court re unlawful item of account issued by its external auditor** in the prior year; and
- been in existence since before 1/4/14.

The Clerk advised that the above criteria is met for Lydlinch Parish Council to certify itself exempt from an Annual Governance & Accountability return and in lieu of this section 2 of the AGAR document and supporting document will be published on the PC web site. Should members wish to submit an AGAR the fee will be £200.

RESOLVED: Lydlinch Parish Council wishes to certify itself exempt from an Annual Governance & Accountability return 22.23.

26. Correspondence: as detailed in annex 1a.

Consultation footpath 14 diversion

DAPTC newsletter May 23

Project Gigabit North Dorset

27. Finance annex 1b.

Date	to	Detail	payment amount	receipt amount
28/04/23	Dorset Council	1st Half precept 23.24		£3,500.00
22/05/23	Community First Trading Ltd	Insurance premium 23.24	£174.54	
22/05/23	DAPTC	Annual subscription 23.24	£187.54	
22/05/23	T Watson	Salary April & May	£334.77	
22/05/23	HMRC	tax April & May	£83.60	
22/05/23	Stalbridge TC	Office Services April & May	£94.66	
22/05/23	Lydlinch PCC	Annual grant for churchyard maintenance	£600.00	

LYDLINCH PARISH COUNCIL

22/05/23	IK Services	dog bin servicing May	£68.78	
19/06/23	J Wardell	Internal Audit 21.22	£40.00	
19/06/23	Stalbridge TC	Office Services June & July	£94.66	
19/06/23	T Watson	Salary June & July	£334.77	
19/06/23	HMRC	tax April & May	£0.00	
19/06/23	IK Services	dog bin servicing June	£68.78	
19/06/23	IK Services	dog bin servicing July	£68.78	
		Bill 84.00 owe £15.22		

RESOLVED: Payments approved

28. Clerks report on matters arising.

Need to set up online banking to alter the standing order to IK Services. This access does not include payments.

29. Date of the Next meeting - The next Town Council meeting will be held on Monday 19th June 2023. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Wednesday 14th June 2023.

There being no further business the meeting closed at 20.02 pm.

Approved Date 19.06.23

Chairman -----