

Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AGAR - and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Lydlinch Parish Council

County area (local councils and parish meetings only): Dorset

Financial year ending 31 March 20XX

Prepared by (Name and Role): Tracey Watson Clerk / RFO

Date: 31/03/2023

	£	£
Balance per bank statements as at 31/3/XX:		
account 1	8,406.3	8,406.3
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/23		
CN 686	(50.00)	
CN 684	(377.58)	
CN 685	(94.16)	
CN 674	(83.80)	
		(605.54)
Add: any un-banked cash as at 31/3/23		
0		-
Net balances as at 31/3/23		7,800.8

What is the figure in Box 8 in the Accounting Statement?

Does the bank reconciliation above agree to Box 8? No - Error in the above bank reconciliation or the figure in box 8