**Date: 14th May 2015**

**NOTICE OF A THE ANNUAL MEETING OF LYDLINCH PARISH**

For the meeting to be held at The Hooper Hall above on **Thursday 21st May 2015**

**commencing at 7PM.**

To transact the business as listed on the agenda below:

Please note that members of the public are welcome to attend all meetings of the Parish Council.

Signed



Clerk: Tracey Watson

# **AGENDA**

Welcome to members of the public and introductions.

1. **To elect a Chairman and receive the declaration of office.**
2. **To elect a Vice- Chairman and receive the declaration of office.**
3. **Delivery by the Chairman of the Council and councillors of their acceptance of office forms.**
4. **To co-opt a Parish Council member.**
5. **Democratic period (For public comments).**
6. **To receive apologies.**
7. **Declarations of interest.**
8. **To approve the minutes of the meeting - held on 27th 2015.**
9. **Planning**
	1. **To consider the following planning applications.**

2/2015/0445/FUL Convert agricultural buildings to 4 No. holiday lets and office/artist studio. Plumber Farm Haydon Downs Farm To Salkeld Bridge - Road Plumber Dorset DT10 2AG.

* + 1. **Recent decisions of NDDC Development Management Committee.**
		2. **Appeals and matters of report from previous applications.**
		3. **Planning matters of report.**
1. **To receive Dorset District Councillors reports.**
2. **To receive the Dorset County Councillors report.**
3. **To consider a grant funding application from Hooper Hall Management Committee in conjunction with the provision of improved access to the hall and give further instruction.**
4. **Review of delegation arrangements to committees, sub-committees, staff and other local authorities.**
5. **Review of the terms of reference for committees.**
6. **Appointment of members to existing committees.**
7. **Appointment of any new committees in accordance with standing order 4.**
8. **Review and adoption of appropriate standing orders and financial regulations.**
9. **Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.**
10. **Review of representation on or work with external bodies and arrangements for reporting back.**
11. **To make arrangements with a view to the council becoming eligible to exercise the general power of competence in the future.**
12. **Review of inventory of land and assets including buildings and office equipment.**
13. **Confirmation of arrangements for insurance cover in respect of all insured risks.**
14. **Review of the council’s and/or staff subscriptions to other bodies.**
15. **Review of the council’s complaints procedure.**
16. **Review of the council’s procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.**
17. **Review of the council’s policy for dealing with the press/media.**
18. **Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.**
19. **Correspondence: as detailed in annex 1a.**
20. **Finance.**
	1. **To approve the accounts as presented in annex 1b. For payment.**
	2. **To appoint an internal auditor and approve the terms of reference and audit schedule.**
21. **Clerks report on matters arising.**
22. **To receive Parish Councillors views.**
23. **Date of the Next meeting -** The next Town Council meeting will be held on Monday **6th July 2015**. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Friday 26th June 2015.