

LYDLINCH PARISH COUNCIL

To: All Parish Councillors
Members of the Public & Press

Dorset Council Councillors

Dear Member

PARISH COUNCIL MEETING

You are summoned to attend a meeting of the Parish Council which will be held at the Hooper Hall on **Monday 22nd May 2023 at 7.30 pm** to consider the following items.



16th May 2023

Clerk: Tracey Watson

AGENDA

- Members of the public wishing to attend are requested to advise the clerk via telephone or e-mail prior to the meeting.
- Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

[Link to meeting papers](#)

Democratic period (For public comments)

1. To elect a Chairman and receive the declaration of office.
2. To elect a Vice- Chairman and receive the declaration of office.
3. Democratic period (For public comments).
4. To receive apologies.
5. Declarations of interest.
6. To approve the minutes of the meetings - held on 20th March 2023
7. To receive Parish Councillors views.
8. To receive Dorset Councillors reports.
9. To adopt the LGA model code of conduct 2020
10. Planning
 - a) Response to DC planning consultations.
 - b) Report of responses made under delegated terms in conjunction with standing order 15b xv.
 - b) Recent decisions of DC Development Management Committee.
 - c) Appeals and matters of report from previous applications.
 - d) Planning matters of report.

11. Review of delegation arrangements to committees, sub-committees, staff and other local authorities.
12. Review of the terms of reference for committees.
13. Appointment of members to existing committees.
14. Appointment of any new committees in accordance with standing order 4.
15. Review and adoption of appropriate standing orders and financial regulations.
16. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities.
17. Review of representation on or work with external bodies and arrangements for reporting back.
18. Review of inventory of land and assets including buildings and office equipment.
19. Confirmation of arrangements for insurance cover in respect of all insured risks.
20. Review of the council's and/or staff subscriptions to other bodies.
21. Review of the council's complaints procedure.
22. Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018.
23. Review of the council's policy for dealing with the press/media.
24. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
25. To resolve if the Parish Councils wishes to certify itself exempt from an Annual Governance & Accountability return or submit its annual return to the external auditor for a limited assurance review for the financial period 22.23
26. Correspondence: as detailed in annex 1a.
27. Finance annex 1b.
28. Clerks report on matters arising.
29. Date of the Next meeting - The next Town Council meeting will be held on Monday 19th June 2023. All items for inclusion on the agenda must be received by the Clerk by 9.00am on Wednesday 14th June 2023.