

# LYDLINCH PARISH COUNCIL

To: All Parish Councillors  
Members of the Public & Press

Dorset Council Councillors

Dear Member

## **ANNUAL PARISH COUNCIL MEETING**

You are summoned to attend a meeting of the Town Council which will be held online using Microsoft Teams on **Tuesday 4<sup>th</sup> May 2021 at 7.00 pm** to consider the following items.



27<sup>th</sup> April 2021

Clerk: Tracey Watson

## **AGENDA**

This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations") which came in to force on 4th April 2020. The 2020 Regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

All members can use microsoft teams and details of how to join the meeting are sent in advance of each meeting.

Press and Public may join the meeting by telephone. Please contact the Clerk (details below) to request joining instructions no later than 12 noon 30/04/21.

All attendees should try to join the meeting at least 5 minutes prior to the start of the meeting to allow for any connection problems. All in attendance should be aware that filming and recording may occur during the meeting.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, religion, belief or disability), Crime & Disorder, Health and Safety and Human Rights.

### [Link to meeting papers](#)

1. To elect a Chairman and receive the declaration of office.
2. To elect a Vice- Chairman and receive the declaration of office.
3. To suspend standing orders 5j v,vi,vii,viii, x, xvi,vxii & xviii.
4. Democratic period (For public comments).
5. Apologies
6. To receive and Declarations of interest & Requests for dispensations (Please notify the Parish Clerk prior to the meeting)
7. Minutes of the meeting held 22.03.21. To be approved but signed at a later date [Accessible Here](#)
8. Parish Clerks report & Correspondence: As detailed in annex 1a. (see papers)
9. To receive Parish Councillors views.
10. To receive the Dorset Councillors report.
11. Planning

- a) Response to DC planning consultations.
- b) Responses made under delegated terms.
- c) Recent decisions of DC Planning Office.
- c) Appeals and matters of report from previous applications.
- d) Planning matters of report.

- 12. To approve a scheme of delegation and for the period 07/05/21-21/06/21 C May
- 13. To agree arrangements for meeting after 21.06.21 C May
- 14. Review and adoption of appropriate standing orders and financial regulations
- 15. Review of representation on or work with external bodies and arrangements for reporting back.
- 16. Review of inventory of land and assets including buildings and office equipment.
- 17. Review of the council's and/or staff subscriptions to other bodies.
- 18. Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.
- 19. To resolve if the Parish Councils wishes to certify itself exempt from an Annual Governance & Accountability return or submit its annual return to the external auditor for a limited assurance review for the financial period 20.21
- 20. Finance.
  - a. To receive a list of payment made under the scheme of delegation in relation to covid 19.
- 21. Date of the next meeting